

## **School of Continuing Studies**

### **Administration**

*Richard A. Marksbury*, Dean of the School of Continuing Studies

### **ACADEMIC ADVISERS**

*Amanda Regan*, Senior Academic Adviser

*Julia Houston*, Media Arts

*Sharyn Orr*, Senior Academic Adviser for Full-Time Studies

*Ronna Burger*, Master of Liberal Arts

*Choose Taurman*, Business Studies

*Sallie E. Davis*, Paralegal Studies

*Alan L. Silver*, Casino Resort Studies

*Keith Amacker*, Homeland Security Studies

*Lisa Hammons*, Senior Academic Adviser

*Kim Black*, Academic Adviser

### **PROGRAM ADMINISTRATION**

*Terrence W. Fitzmorris*, Associate Dean

*Jake Calamusa*, Information Specialist/  
Adviser to Student Government

*Monica Caminita*, Project Assistant, Elmwood Campus

*Linda Civello*, Executive Secretary to the Associate Dean

*Donald Cooper*, Media/Communication Specialist

*Paul Forbes*, Director, Professional Development Institute,  
Elmwood Campus

*Judie Graham*, Secretary to the Director of Paralegal Studies and  
Director of Applied Computing Systems and Technology

*Rosaria Guastella*, Assistant Dean, Enrollment Development

*Julia Houston*, Director, Media Arts

*James Kwiatkowski*, Systems Analyst

*Shirell Morgan*, Project Assistant, Elmwood Campus

*Gaye LeMon*, Supervisor of Records

*Kerry Rodrigue*, Project Assistant, Uptown Campus

*Jan O'Rorke*, Project Assistant

*Irvin Schwartz*, Information Technology Specialist

*Chastian Taurman, III*, Director, Business Studies

*Jenifer F. Thiel*, Senior Executive Secretary to the Dean

*Celeste Uzee*, Special Assistant to the Dean

*Sallie E. Davis*, Director, Paralegal Studies

*Judith Weaver*, Project Assistant, Elmwood

### **SCHOOL OF CONTINUING STUDIES—BILOXI, MISSISSIPPI CAMPUS**

*John Olson*, Assistant Dean

*Alan Silver*, Director, Casino Resort Management Program

*Elliott Voivedich*, Recruiter

*Greg Fletcher*, Project Assistant

*Patricia Oates*, Project Coordinator

*Jane Gordon*, Project Assistant

### **PROFESSORS OF PRACTICE**

*Carrie Schwartz*

*Kay McLennan*

*Lance B. Green*

*Paul A. Greenberg*

*Sanda Spicmiller-Lewis*

*R. Randall Couch*

The School of Continuing Studies offers bachelor and associate degree, certificate, and professional development programs to meet the educational needs of the Greater New Orleans and Mississippi Gulf Coast communities. The School of Continuing Studies shares the traditions of Tulane University and extends the commitment and resources of a university founded in 1834 to an extensive and

diverse student body. Courses are designed for the needs of adults returning for part-time study, for employed persons improving their skills through professional development and seminars, and for traditional full-time and part-time college students recently graduated from high school. Special programs are also available for pre-college students.

Tulane's traditions of part-time education date from the university's founding. In 1888, University President William Preston Johnston established a threefold objective for Tulane: the education of youth, community-oriented adult education, and the advancement of knowledge through research. In 1942, largely through the efforts of Roger P. McCutcheon, dean of the Graduate School, University College was established: so named because its offerings cut across the university's many academic fields. In 2006, University College was renamed the School of Continuing Studies.

The School of Continuing Studies offices are located in Gibson Hall on Tulane University's uptown campus but the School also makes its programs available at campuses in Harahan at the Elmwood Campus and in Biloxi at the Mississippi Coast Campus in Edgewater Mall.

The School of Continuing Studies curricula are designed to fill the needs of its distinctive population. Offerings include:

- Degree programs in the liberal arts and sciences
- A program leading to a Bachelor of Arts in Social Sciences
- A program leading to a Bachelor of Arts in the Humanities
- Bachelor Degree programs in Applied Computer Systems and Technology, Media Arts, Journalism, Homeland Security Studies, Casino Resort Studies, and Paralegal Studies
- Post-Baccalaureate certificate programs in Database Systems, Applied Business, Application Development, Internet Application Development, Business Systems Analysis, Information Technology, Casino Resort Studies, Homeland Security Studies, Human Resource Development, Marketing, Media Arts, Paralegal Studies and Small Business Development.
- A Master of Liberal Arts (for those already holding a baccalaureate degree)
- An associate degree in Applied Business, Casino Resort Studies,

Applied Computer Systems and Technology, Homeland Security Studies, Human Resource Development, Marketing, Media Arts, Paralegal Studies, and Small Business Development

- Minors in Accounting, Accounting and Finance, Advertising, Business Studies, Homeland Security Studies, Human Resource Development, Louisiana Studies, Marketing, Media Arts, Paralegal Studies, Small Business Development, Social Work, Website Development, and the Liberal Arts and Sciences
- Certificates of completion in certain business areas and Human Resource Development
- A variety of professional development courses and seminars, ranging from standard instruction in professional and academic fields to workshops in business and human relations.

Most part-time students take from five years to eight years to complete a bachelor's degree, but with planning, part-time student may complete a bachelor's degree in as few as four years by enrolling in four courses each semester and in two courses each summer.

## **The “Trimester” System**

The School of Continuing Studies features three terms during the year—fall, spring, and summer—with approximately the same number of courses offered in each “trimester.” The summer “trimester” includes two 12-week sessions and several six-week sessions, offered on the main campus and at campuses at Elmwood and on the Mississippi Coast.

## **PROGRAMS OF STUDY**

One of the school's greatest strengths is the diversity of its academic offerings and the flexibility with which students may approach them. Students may pursue a degree with a major offered by continuing studies or they may work toward a major offered through another undergraduate division of the university. Students who already have a bachelor's degree or who do not want to make the long-term commitment to a degree in arts and sciences may choose to earn a certificate in one of the specialty programs offered by continuing studies. Students may also prepare to transfer to a degree program at another school at the university or take miscellaneous courses that suit their personal interests or professional needs.

## **Bachelor Degree Programs**

### **Bachelor of Arts**

- Casino Resort Studies
- Homeland Security Studies
- Humanities
- Journalism
- Liberal arts
- Media arts
- Paralegal studies
- Social sciences

### **Bachelor of Science**

- Applied Computing and Technology
- Sciences

### **Bachelor of Fine Arts**

## **Master Degree Program**

### **Master of Liberal Arts**

## **Associate Degree Programs**

- Applied Business
- Applied Computing Systems and Technology
- Casino Resort Studies
- Homeland Security Studies
- Human Resource Development
- Marketing
- Media Arts
- Paralegal Studies
- Small Business Development

## **Minors**

- Accounting
- Accounting and Finance

- Advertising
- Applied Business Studies
- Casino Resort Studies
- Homeland Security Studies
- Human Resource Development
- Journalism
- Liberal Arts
- Louisiana Studies
- Marketing
- Media Arts
- Paralegal Studies
- Sciences
- Small Business Development
- Social Work

## **Postbaccalaureate Certificate Programs**

- Database Systems
- Applied Business
- Applied Computing Systems and Technology
- Casino Resort Studies
- Human Resource Development
- Marketing
- Media Arts
- Paralegal Studies
- Small Business Development

## **Certificates of Completion**

- Business certificates
- Human Resource Development

## **Special Programs**

- Concurrent enrollment for advanced high school students
- Professional development classes

## **Where to Write or Call:**

### **School of Continuing Studies**

125 Gibson Hall

Tulane University

New Orleans 70118

504-865-5555

Fax: 504-865-5562

### **Career Services**

Director, Career Services Center

University Center

504-865-5107

### **Counseling and Educational Resources**

Mechanical Engineering Building

504-865-5113

### **Elmwood Campus**

800 East Commerce Road, Suite 100

Harahan, LA 70123

504-865-5333

Fax: 504-733-7947

### **Financial Aid**

Director of Financial Aid

Mechanical Engineering Building, 2nd floor

504-865-5723

### **Housing**

Director of Housing

Irby House

504-865-5724

### **Mississippi Coast Campus**

2600 Beach Boulevard, Suite 18

Biloxi, MS 39531

228-388-5769

Fax: 228-388-6323

## **Parking, Traffic and Security**

Diboll Center

504-865-5424

## **Professional and Technical Programs**

Elmwood Campus

504-865-5333

Fax: 504-773-7947

## **Recreation**

Reily Recreation Center

504-865-5431

## **Summer School**

125 Gibson Hall

865-5555

## **Transcripts**

Registrar: Office

110 Gibson Hall

865-5231

## **Tutoring**

Counseling and Educational Resources

Mechanical Engineering Building

865-5103