

Direct Deposit for Employees

As of September 1, 2004, the University will require that **new** employees (including students) receive payroll payments from the University by way of direct deposit. The requirement should be viewed as a condition of employment for new employees. The orientation packet will be revised to include this point and prospective employees should be made aware of the requirement prior to extension of offers.

The Tulane/Loyola Federal Credit Union and several local banks offer free checking arrangements for employees without a checking account. For more information on a debit card through Bank One or the direct deposit process please access the following two web sites: <http://www2.tulane.edu/acctrec/bankone.cfm> and http://www2.tulane.edu/acctrec/setup_dd.cfm.