

MINNESOTA Department of Revenue

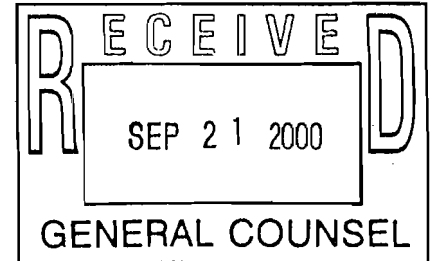
Sales and Use Tax Division

Mail Station 6330
St. Paul, MN 55146-6330

Phone (651) 296-6184
Fax (651) 296-1938

Sept. 13, 2000

Ms. Victoria D. Johnson
& Ms. Denise Alix
The Administrators of
the Tulane Educational Fund
300 Gibson Hall,
6823 St. Charles Ave.
New Orleans LA 70118-5698



Dear Ms. Johnson & Ms. Alix:

Enclosed is your Certificate of Exempt Status, Form ST-17. You may photocopy this certificate as needed in order to give a copy to each seller from whom you purchase, lease, or rent tangible personal property for purposes other than resale. Your certificate may not be used by a building contractor to obtain exemption for materials purchased under a lump sum construction contract covering both labor and materials for the construction, alteration, or repair of a building or facility.

If your sources of support, or the purposes, character, or method of your operation change, you must let us know so we can consider the effect of the change on your status. Also, please inform us of all changes in your name and address.

If your group makes ongoing taxable retail sales, you are required to obtain a Minnesota Sales and Use Tax permit and to collect and remit the sales tax. When you purchase items for resale, you should give your supplier a properly completed Resale Exemption Certificate, Form ST-5.

For more information on your exemption or on taxable and exempt sales, please write to us at the above address or call our office at (651) 296-6181 or toll free at 1-800-657-3777.

Enclosure: ST-17

Certificate of Exempt Status
Exempt Organizations

ST-17

The Administrators of
the Tulane Educational Fund
300 Gibson Hall,
6823 St. Charles Ave.
New Orleans LA 70118-5698

Certificate number ES 38737

Date Issued 09/13/2000

The organization above is exempt from sales and use tax under Minnesota law on purchases, rentals, and leases of merchandise and services to be used in the performance of its charitable, religious or educational functions. For senior citizen groups, the merchandise must be used for pleasure, recreation, or other nonprofit functions of the group.

This exemption does not apply to purchases of meals, lodging, waste collection and disposal services, or to purchases or leases of motor vehicles, except that beginning July 1, 2000, motor vehicles that are used primarily to transport goods or people, other than employees, as part of the organization's charitable, religious, or educational functions are exempt. (M.S. 297A.25, subd.16)

Commissioner of Revenue
by



P. R. Blaisdell, Supervisor
Sales and Use Tax Division

Questions? Call the MN Department of Revenue at (651) 296-6181 or toll-free 1-800-657-3777. TDD users, call the Minnesota Relay Service at (651) 297-5353 or 1-800-627-3529. Ask for (651) 296-6181.

Certificate of Exemption

ST-3

Purchaser: Complete this certificate and give it to the seller. Be sure to fill in the exemption code in the space provided. **Seller:** Keep this certificate as a part of your records. Incomplete certificates cannot be accepted in good faith.

Print or type

Name of authorized purchaser <u>Tulane University</u>	MN tax ID number (if no number, state reason)
Name of purchaser's business <u>Higher Education</u>	Exemption code (from back of form) <u>1</u>
Business address <u>6823 St. Charles Ave</u> <u>New Orleans</u> <u>La.</u> <u>70118</u>	Check one: <input type="checkbox"/> Single purchase certificate <input type="checkbox"/> Blanket certificate* <small>*If blanket certificate is checked, this certificate continues in force until cancelled by the purchaser.</small>
Name of seller from whom you are purchasing, leasing, or renting merchandise	
Address _____ _____ _____	City State Zip code

Describe your business and merchandise purchased

Describe the nature of your business or organization. Include a description of the merchandise normally sold in your business, if applicable.

Describe the merchandise for which you are claiming exemption.

Sign here

I declare that the information on this certificate is correct and complete to the best of my knowledge and belief. (PENALTY—If you try to evade paying sales tax by using an exemption certificate for merchandise that will be used for purposes other than those being claimed, you may be fined \$100 under Minnesota law for each transaction for which the certificate is used.)

Signature of authorized purchaser	Title	Date
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If you have questions, call the MN Department of Revenue at (651) 296-6181 or 1-800-657-3777.
 TTY/TDD users may call the department through the Minnesota Relay Service at 1-800-627-3529. Ask for 1-800-657-3777.

Exemption codes for Form ST-3

Fill in the applicable exemption code in the space provided on the front of this form.

Code Reason for exemption

- 1 Educational and religious organizations** — must be operated exclusively for educational or religious purposes.
- 2 Federal government agencies and school districts** — including optional/special function schools accredited by the North Central Association of Colleges and Schools. Most state and local governments cannot use this form and must pay sales tax.
- 3 Hospitals and nursing homes** — must be owned and operated by a local government to qualify.
- 4 Libraries** — applies to purchases by public libraries, public library systems, multicounty, multitype library systems, county law libraries, the state library, and the legislative reference library.
- 5 Chore and homemaking services for elderly and disabled** — Services must be purchased by a local government specifically for elderly and disabled individuals.
- 6 Agricultural or industrial production materials** — Materials and supplies used or consumed in agricultural or industrial production of items intended to be sold ultimately at retail. Does not cover machinery, tools (except qualifying detachable tools and special tooling), accessories, furniture and fixtures used to produce a product.
- 7 Advertising materials for use outside Minnesota** — advertising material purchased and stored to subsequently ship or otherwise transfer outside the state for use outside Minnesota. Fill in the percentage of materials that will be shipped outside Minnesota. ____%
- 7a Advertising materials for use outside Cook County, Hermantown, Mankato, Minneapolis, Rochester or Willmar** — fill in the percentage of materials that will be shipped outside Cook County, Hermantown, Mankato, Minneapolis, Rochester or Willmar for use in Minnesota. ____%
- 8 Farm and logging equipment parts** — repair or replacement parts, except tires, used to maintain and repair qualifying farm machinery or logging equipment.
- 9 Automatic fire safety sprinkler systems** — fire safety sprinkler systems and all component parts (including water line expansions and additions) are exempt when installed in an existing residential dwelling, hotel, motel or lodging house that contains four or more dwelling units.
- 10 Bulletproof vests** — must be purchased by a licensed peace officer or a state or local law enforcement agency.
- 11 Repair and replacement parts for emergency rescue vehicles** — must be purchased by a government entity and attached to an emergency rescue vehicle. Emergency rescue vehicles are fire trucks, hook and ladder trucks, ambulances and pumper trucks. Marked squad cars and fire chief cars are not considered rescue vehicles.
- 12 Conversion costs to make vehicles handicapped accessible** — covers parts, accessories and labor to make a vehicle handicapped accessible.
- 13 Exempt publications** — materials and supplies used or consumed in the production of newspapers and publications issued at average intervals of three months or less.
- 14 Packing materials** — packing materials used to pack and ship household goods to destinations outside Minnesota.
- 15 Mill liners, grinding rods and grinding balls used in taconite production** — if purchased by a company taxed under the in-lieu provisions of M.S. Ch. 298, if they are substantially consumed in the production of taconite, the material of which primarily is added to and becomes a part of the material being processed.
- 16 Airflight equipment** — must be purchased by an airline company taxed under M.S. Sect. 270.071 through 270.079.
- 17 Leases of vehicles used as ambulances by ambulance services** — ambulance services must be licensed by the Department of Health.
- 18 Replacement parts and lubricants for ships** — repair or replacement parts and lubricants used by ships and vessels engaged principally in interstate or foreign commerce.
- 19 Wind energy systems** — wind energy conversion systems and materials used to construct, install, repair or replace them.
- 20 Biosolids processing equipment** — Equipment designed to process, dewater, and recycle biosolids for wastewater treatment facilities of political subdivisions and materials incidental to installation of that equipment.
- 21 Horse materials** — covers consumable items such as feed, medications, bandages and antiseptics purchased for horses. This exemption does not cover machinery, tools, appliances, furniture and fixtures.
- 22 Indoor ice arenas** — covers building materials and supplies purchased by an owner or contractor from July 1, 1996 through June 30, 1999, to construct or repair an indoor ice arena. The arena must be used primarily for youth athletic activities and be at least partially financed by a grant under sections 240A.09-.10 (Mighty Ducks) or proceeds from bonds issued under M.S. 373.43 or 475.58, subd. 3.
- 23 Firefighters' equipment** — personal protective equipment used to provide fire protection, when purchased or authorized by an organized fire department, fire protection district, or fire company that provides fire protection to the state or a political subdivision.
- 24 Gravel, machinery and equipment used for road and bridge maintenance** — purchases by a town of gravel, machinery, equipment and accessories used exclusively for road and bridge maintenance.
- 25 Medical supplies** — purchases by a licensed health care facility or licensed health care professional of medical supplies used directly on a patient or resident to provide medical treatment. The exemption does not apply to equipment, lab, or radiological supplies, etc.

Lodging tax - Minneapolis and Rochester

Minneapolis lodging tax is 2 percent. It applies to short-term rentals within Minneapolis city limits at hotels and motels with more than 50 rooms available for lodging. Lodging tax is in addition to the 6.5 percent state sales tax, the 0.5 percent Minneapolis sales tax, and the 3 percent Minneapolis entertainment tax, which also apply to lodging.

Rochester lodging tax is 3 percent. It applies to short-term rentals at a hotel, motel, rooming house, tourist court, trailer camp, or similar establishment within the Rochester city limits. Lodging tax is in addition to the 6.5 percent state sales tax and the 0.5 percent Rochester sales tax, which also apply to lodging.

What's taxable? Charge tax on lodging and related services regardless of where reservations or payments are made. Reservations or payments made in Minneapolis or Rochester for lodging outside that city's boundaries are not subject to the lodging tax.

Charges to use television sets and other items related to using the room for lodging are taxed. However, separately stated charges, such as barber or beauty shop services, laundry services, food, postage, and flowers, are not subject to lodging tax.

Lodging rentals are not taxable if the rental period is 30 days or longer and there is a rental agreement requiring either the renter or owner to give notice before terminating the agreement.

The tax does not apply to charges for uses other than lodging, such as leasing a hotel room for a business meeting.

Examples:

▶ A guest registers at a hotel and stays for five weeks. Although the guest stayed longer than 30 days, lodging tax applies because there was no rental agreement.

▶ A hotel rents suites under monthly rental agreements that require a 30-day notice to terminate. Lodging tax does not apply.

▶ An apartment is rented on a weekly basis. Lodging tax applies since the rental period is less than 30 days.

▶ A motel charges \$3 per day extra to use a movie channel. The \$3 charge is subject to lodging tax.

▶ A company rents a room in a hotel on a monthly basis for occasional use by its employees. The agreement requires a 10-day notice to terminate. Rental of the room is not subject to lodging tax.

Minneapolis entertainment tax

Minneapolis imposes a 3 percent entertainment tax on admission fees; the use of amusement devices and games; food, refreshments, services and merchandise sold in public places during live performances; and short-term lodging in Minneapolis.

Admission fees. The entertainment tax applies to admission fees to athletic events and admission to other places in Minneapolis where entertainment is provided, such as theaters, concert halls, circuses, and fairs.

You must charge entertainment tax regardless of where tickets are purchased or reservations made. Do not charge entertainment tax, however, when the customer makes reservations or purchases tickets in Minneapolis for events outside the city.

Cover or minimum charges. A "cover" or "minimum charge" (collected either at the door or later) entitles the customer to dancing privileges, entertainment, or the option to purchase meals, drinks, or other items. Cover and minimum charges are considered admission fees and are subject to entertainment tax.

Transportation services. Entertainment tax does not apply to transportation by aircraft, bus, train, boat, or taxi. Sightseeing rides and tours are also exempt from the tax.

Checking services. Entertainment tax does not apply to checking services, such as hat and coat or luggage checks.

Club dues and memberships. Membership dues to clubs that hold meetings, elect officers, sponsor club activities, or otherwise function as a club unit are not subject to entertainment tax. This includes country clubs, golf clubs, curling clubs, etc., even if the membership dues entitle the member to use the club's athletic facilities for no additional charge.

However, memberships that simply entitle the purchaser to use athletic facilities for a flat one-time fee are considered admission charges and are taxable. These are not considered club memberships since the fee does not entitle the purchaser to become a member of the club. The most common type of taxable memberships are swimming pool and golf course seasonal passes. The entertainment tax applies to these admission fees and similar fees that cover only the use of athletic facilities.

Use of amusement devices and games. Entertainment tax applies to the cost to use amusement devices or games in Minneapolis. These can be located outdoors, such as carnival rides, or in Minneapolis establishments, such as jukeboxes, pinball machines, or pool tables at a bar. See the following chart for examples of amusement devices.

Exemption certificates

Here is a list of available exemption certificates. The most frequently used certificates are on the following pages; make copies as you need them. Call our office for single copies of other certificates.

- ST-3 Certificate of Exemption**
Used for exemptions listed on the back of the form.
- ST-3A Certificate of Exemption for taxable items purchased for business use outside Minnesota**
Valid only if the items purchased are not taxable in the other state.
- ST-3AL Certificate of Exemption for taxable items purchased for business use outside city limits**
Valid for items bought to use outside the city's taxing area. Cannot be used in Cook County, Hermantown, Mankato, St. Paul, or Willmar, or to exempt taxable services.
- ST-4 Fuels and Energy Exemption Certificate**
Used in agricultural or industrial production.
- ST-5 Resale Exemption Certificate**
Used to purchase goods and services solely to resell, lease or rent in the regular course of business.
- SWMT-10 Waste Hauler's Exemption Certificate**
Used by businesses that provide waste collection and disposal services. Exemption applies to solid waste management tax on tipping fees charged by landfills or transfer stations to dispose of mixed municipal solid waste.
- ST-18 Veterans Organization Exemption**
Valid for items bought by veterans organizations for charitable, civic, educational or nonprofit purposes.
- ST-19 Operator Certificate of Compliance**
Used by operators of flea markets, selling events (such as craft, antique, coin, stamp, or baseball card or comic book shows), convention exhibit areas, etc., to prove that each vendor at the event is either authorized to collect sales tax or is not required to collect it.

Exemption Certificates you must apply for

The following certificates must be applied for through our department. Call for an application.

- ST-14 Direct Pay Permit**
Allows the buyer to pay sales tax on certain items directly to the state instead of to the seller. Applicants must be registered to collect sales tax in order to qualify.
- ST-14mc Motor Carrier Direct Pay Certificate**
Allows motor carriers to pay tax directly to the state when they *lease* mobile transportation equipment or buy certain parts and accessories. Applicants must be registered for sales tax in order to apply.
- ST-15 Resource Recovery Facility Exemption Certificate**
Allows resource recovery facilities and their contractors to buy waste processing equipment exempt.
- ST-17 Certificate of Exempt Status**
Valid for groups organized *exclusively* for charitable purposes, senior citizen groups, and religious and educational organizations (except public schools). Groups operating in any way for profit do not qualify.