

# Alena Skaria

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## EDUCATION

August 2013 – Present	<b>B.S. in Biomedical Engineering, Tulane University</b> New Orleans, Louisiana	GPA: 3.84/4.0
August 2009 – May 2013	<b>Vernon Hills High School</b> Vernon Hills, Illinois	GPA: 4.30/4.0

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## WORK EXPERIENCE

August 2015 – Present	<b>Undergraduate Researcher</b> Tulane University Biomedical Acoustics Laboratory, New Orleans, Louisiana <ul style="list-style-type: none"><li>• Perform experiments using low intensity focused ultrasound to stimulate nerve growth and repair</li><li>• Take images of the nerve using imaging microscopy</li></ul>
August 2015 – Present	<b>Administrative Aide</b> Tulane University Office of International Students and Scholars, New Orleans, Louisiana <ul style="list-style-type: none"><li>• Assist in any administrative tasks needed for the office</li><li>• Operate the front desk by facilitating needs of international students, answering phone calls, and making appointments</li></ul>
August 2013 – February 2015	<b>Laboratory Research Assistant</b> Ecology and Evolutionary Biology at Tulane University, New Orleans, Louisiana <ul style="list-style-type: none"><li>• Identified and annotated body parts of fish specimen found in the Mississippi River</li><li>• Marked body parts of fish specimen found in the Mississippi River</li></ul>
September 2014–November 2014	<b>Database Intern</b> Hopshack, Inc., New Orleans, Louisiana <ul style="list-style-type: none"><li>• Researched breweries around the world to find beers currently brewed</li><li>• Inputted, per brewery, beer name, type, and ABV into a database used for the online application</li></ul>
June 2014 – August 2014	<b>Intern of Regulatory Affairs</b> Fresenius Kabi, Lake Zurich, Illinois <ul style="list-style-type: none"><li>• Reported to the FDA the changes to the Active Raw Materials Specifications and Test Methods portion of Master Batch Record for the annual report of Methylprednisolone for Injection</li><li>• Compiled business metrics data for three different department processes</li><li>• Conducted the annual Regulatory Affairs review of the product catalog</li><li>• Ran a launch meeting for the FDA approval of Rifampin for Injection</li></ul>

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## LEADERSHIP

April 2014 – Present	<b>Secretary of the Society of Women Engineers, Tulane University</b>
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## SKILLS

Proficient in Microsoft Office, Adobe, Documentum, data input, costumer service, communications, MATLAB

*References Available Upon Request*