Chemical and Biomolecular Engineering
Graduate Student Association
Constitution

Article 1: Name

The name of this organization shall be the “Chemical and Biomolecular Engineering Graduate Student Association” (hereafter referred to as the CBEGSA).

Article 2: Purpose

The goal of the CBEGSA is to foster collegiality within the Department of Chemical and Biomolecular Engineering (CBE). While the duty of the Department is to encourage the highest levels of critical thinking and research, the CBEGSA serves as an outlet for members to socialize, garner feedback from each other on the work they do, and voice any concerns they may have about lab/departmental issues.

Article 3: Membership

Membership is open to any and all graduate students affiliated with the Department of Chemical and Biomolecular Engineering. This includes all Ph.D. and Masters students, members of the Neuroscience and other departments currently doing research in CBE labs, and visiting students from other universities.

Article 4: Officers

Section 4.1: Elections
The CBEGSA shall elect from its membership a President, Vice President, Secretary, and Treasurer. This election shall take place before the beginning of the new school year. The floor shall be open for any member to put forward themselves or another candidate for an open position. Votes shall be cast by a show of hands and ratification made by a simple majority.

Section 4.2: Duties of Officers
The President shall preside over meetings and represent the CBE and CBEGSA at all official and ceremonial events. They also serve as the primary liaison between the CBEGSA and Faculty of the CBE.
The Vice President shall arrange for the conductance of CBEGSA cabinet meetings and all other professional and social functions in consultation with the three other cabinet members. Both the President and Vice president also serve as representatives to the Graduate Studies Student Association (GSSA).

The Secretary shall keep all meeting minutes, create official notes, and be in charge of all correspondence and public relations within the department in consultation with the Department Administrative Assistant.

The Treasurer shall maintain the financial records of the organization, including any food and drink purchased for department seminars, spending conducted on social events, and other expenditures in consultation with the Department Accountant.

Section 4.3: Terms of Office

Officers shall serve for one year, and may be re-elected for a maximum of two terms in any one cabinet position.

Section 4.4: Removal of Officers

Officers may be removed by a two-thirds vote of the entirety of the membership. An officer must be informed of any such vote pending and reasons for the movement and shall have the opportunity to address the membership prior to a vote.

Article 5: Meetings

The CBEGSA shall meet at least once per semester. Additional meetings may be called by any member of the cabinet or general membership. Quorum at meetings shall be those CBEGSA members in attendance.

Article 6: Amendments

Any member may propose an amendment to this constitution at any meeting. After initial discussion, a vote shall be taken concerning the need for further debate, after which the amendment is either voted on or deferred until the next meeting. Ratification requires a two-thirds vote.