

X-Sender: kime@mail.tulane.edu
Date: Wed, 1 Sep 2004 11:14:47 -0500
To: Recipient List Suppressed;;
From: Kim Echols <kime@tulane.edu>
Subject: CLASS TIMES for Spring 2004

To all departments that use General Pool classrooms:

As you know, we are trying to fit more and more classes into a limited amount of space. This has become a very serious issue. Certain times are very popular and there tend to be many more classes scheduled at those times than we have classrooms.

Following are the "normal" class periods for 3 credit courses.

For M/W/F

8-8:50
9-9:50
10-10:50
11-11:50
12-12:50
1-1:50
2-2:50
3-3:50

For T/R

8-9:15
9:30-10:45
11-12:15
12:30-1:45
2-3:15
3:30-4:45

ALTERNATE 2 day:

for M/W (or W/F or M/F)

3-4:15
4:30-5:45

******IMPORTANT**** You must use ALL of these time periods, EXCEPT the M/W time periods, before offering two courses at the same time. For example: you cannot offer two T/R 9:30-10:45 courses until you offer courses in all the other time periods.**

For SEMINARS HELD ON ONE DAY - It would be very helpful if you could schedule these on M, W or F afternoons 2 p.m. and after.

Thank you very much for your cooperation.

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