

SCAMEL RESEARCH GRANT Application Form

The completed application, grant proposal, and appropriate appendices must be received by January 30 or July 1, prior to the semiannual meetings of the SCAMEL Board. Please type all information requested.

A. Applicant Information

Sections A through E of this application must be duplicated and completed by each person on a jointly authored grant project.

1. NAME

Last

First

Middle

2. INSTITUTION

ADDRESS

CITY

STATE

ZIP

3. TELEPHONE (work)

(home)

4. CITIZENSHIP (country)

5. PERMANENT RESIDENT STATUS (if applicable)

6. SOCIAL SECURITY/INSURANCE NUMBER

7. MLA INDIVIDUAL MEMBERSHIP NUMBER (if applicable)

B. EDUCATION

8. List in reverse chronological order all colleges, universities, and professional schools attended.

Major and Minor Fields

Dates attended

Degree Awarded & Year School

C. Experience

9. List below the professional positions you have held, starting with the most recent:

Institution	Dates	Nature of Duties
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D. Professional and Academic Achievements

10. Professional memberships, offices, positions (include dates):

11. Memberships in honor societies, learned and professional organizations:

12. Grants, publications, special projects (attach additional page if necessary):

E. References

13. List three individuals who will be sending letters of reference supporting this application (letters should be sent directly to the chair of the SCAMEL Research Committee):

Name	Institution	Telephone Number
a)		
b)		
c)		

F. Declaration

To the best of my/our knowledge, the information supplied in this application is correct. I/we understand that any misrepresentation in this application may cause denial or withdrawal of this research grant, and that, in the event of withdrawal, the full amount of the research grant must be immediately refunded to the Treasurer, SCAMEL.

Furthermore, I/we understand that in the event of the publication of the resultant grant report, recognition of SCAMeL's support of the grant must be acknowledged in the published material.

SIGNATURE(S)

DATE

G. Attach Research Project Design as Following Pages

Return completed application and all related materials to Chair, SCAMEL Research Committee:

Richard Wood, Executive Director of Libraries
Library of the Health Sciences
Texas Tech University HSC
3601 4th Street
Lubbock, TX 79430
Telephone: (806) 743-2205
Fax: (806) 743-2218 (G)
Email: richard.wood@ttuhsc.edu

Provide the following information (14-20) concerning the research project, and attach it to your application. Begin each section (14-19) as a separate page, and type the principal applicant's last name in the upper right hand corner of each page.

14. **Title of project:** the title should clearly identify the nature of the project.
15. **Rationale of assessment of needs:** Explain fully the needs, problems, deficiencies, or other stimuli that prompted this grant request. Discuss the results of any preliminary work, feasibility studies, surveys, or questionnaires that influenced the decision to submit this application.
16. **Methodology:** Describe the general strategies to be employed in implementing this project. Specify methods for analysis of data and criteria for determining significance. Discuss how the methodology supports the objectives and how external and internal validity are incorporated into the design.
17. **Project evaluation:** Describe how the project will be monitored to assure that the objectives are being met. What is the length of time for completing the project and what are the expected end products (e.g. publications, presentations)?
18. **Project impact:** Describe the impact (if any) that this project is likely to have on the health sciences library community. How will it add to existing knowledge? Consider such factors as integration of project objectives with educational, research, or patient care programs.
19. **Budget:** Provide a detailed breakdown of all costs associated with this project. Indicate expenses for which you are seeking support from SCAMEL. List all sources of additional secured funding and the amounts thus secured, as well as any potential sources and amounts for funding not yet secured.
20. **Appendices:** Attach samples of any questionnaires or user surveys. Attach a bibliography of publications or reports relevant to the proposed project.

This application form is based upon the application form developed by the Medical Library Association for use in its Research, Development and Demonstration Project Grants Program. SCAMEL wishes to thank MLA's Professional Development Department for assisting SCAMEL in the development of this tool.

rev 10/01/03