

Tulane University
Staff Advisory Council
Minutes of Thursday, July 15, 2004

I. Roll Call

Attendees	July 15		Attendees	July 15
DOWNTOWN CAMPUS			PRIMATE CENTER NORTHSHORE	
Jose Alcaine	EA		Chris Fontenot	Present
Susan Bourgoyne Barrera	EA		George Garrett	Present
Kathleen Brumfield	UA		Mary Little – Chair	Present
Maria Bullard	UA		Members-a-Large	
Kim Butler	Present		Gilbert Estrada	EA
Emanuel Cole	Present		Patricia Harrison	Present
Glenda Folse – Recording Secretary	Present		Elise Legrand	EA
			Barbara Volo	EA
Bobby Guntner	EA		Parliamentarian	
Cynthia Hayes	Present		Eileen DeHaro	Present
Manolito Martinez	UA		Invited Guests	
Barbara C. Miller	Present		Anne P. Baños	N/A
Miriam Ruiz	EA		Rhonda Earles	Present
Peggy Lee Williams – Corresponding Secretary	EA		Andy Heck	N/A
UPTOWN CAMPUS			UPTOWN – PROXY REPRESENTATIVES	
Jacqueline Addison – Elections Coordinator	EA		Charlsie Dillon	
			Lee Armaund	
John August	EA		Maria Gaztambide	
Daesy Behrhorst	EA		Arnetha Torry	
Gloria Decuir	Present		DOWNTOWN – PROXY REPRESENTATIVES	
Miriam Espinosa	EA			
Verna Lee	EA			
Angelica Leonard	EA		Willagun Hamilton	
Kathryn Pierce	Present		Gloria Lakatos	
Raymond Vance – Vice Chair	UA		Danna Teicheira	
Griselda Young	EA			

All Officers are serving the Staff Advisory Council term 2004/2005.

The Thursday, July 15, 2004 meeting was held at the Tulane National Primate Research Center, Covington, Louisiana. The meeting was called to order at 2:00 p.m. by Chairman, Mary Little.

Mary Little welcomed all representatives and invited guests to the meeting.

II. Guest Speakers:

A. Gerry Stewart, Leanne Knot Violence against Women Project, Tulane University, the University of New Orleans, and Southern University of New Orleans are working together on this project. Its purpose is to bring awareness of violence to the campus setting. The program was developed in memory of Leanne Knot, a student in the School of Social Work, who was abducted, raped, and murdered in 1997. Brochures were given out, and there was a discussion as to how to best distribute these brochures to staff and faculty. Suggestions included the Library, the Financial Aid Office, the Development Office, the Campus Directory, the Bookstore, and with employee paychecks. Another recommendation was to contact University Publications and do a feature story in the *Inside Tulane* newspaper.

B. Brittany Gay, American Heart Association. Dr. Whelton is Chairman of the Heart Walk that will be held at 8:00 a.m. September 18, 2004 in City Park. She provided Team Captain packets for anyone interested. The American Heart Association funds research, of which Tulane was given \$2.8 million last year.

III. Invited Guest: Present was invited guest Rhonda Earles, Deputy Assistant to the Chief of Staff and Vice President.

IV. Officer Reports:

A. University Senate: The University Senate did not meet.

B. Board of Administrators: Raymond Vance was not present at this SAC meeting to report.

V. University Senate Committees (individual committee reports):

A. Benefits: The Benefits Committee met on July 8, 2004. Consultants spoke about Medical Benefits at this meeting. Another meeting is scheduled for July 30, 2004.

B. Budget Review: Cynthia Hayes indicated that Minutes of this meeting will be mailed to Mary Little.

C. Computing: John August was not at this SAC meeting to give his report.

D. Diversity Task Force: Raymond Vance was not present at this SAC meeting to report.

E. Equal Opportunity: The Committee did not meet.

F. Physical Facilities: The Committee did not meet.

- G. Social Issues: The Committee has not met.
- VI. SAC Committees:
- A. Election Committee: There was nothing to discuss.
 - B. Electronic Technology and Information: There was nothing to discuss.
 - C. Recognition: Mary Little will meet with Anne Baños to discuss the feasibility of the Staff Employee Appreciation Luncheon; TIAA/CREF is willing to match their last year's contribution of approximately \$5000.
 - D. Staff Issues: There was nothing to discuss.
 - E. Constitution: The SAC Constitution has been approved by the legal department and signed by Dr. Scott Cowen.
- VII. Human Resources Liaisons: Andy Heck, Vice President of Human Resources, was unable to attend the meeting, and did not send an alternate representative.
- VIII. Unfinished Business: The SAC Constitution has been approved by the legal department and signed by Dr. Scott Cowen.
- IX. New Business: It was brought up that the representatives of TIAA/CREF have given out misinformation that could impact individuals' decisions for retirement.
- X. Next Meeting: The next meeting of the Staff Advisory Council will be held on Thursday, September 9, 2004 at 2:00 p.m. in the Tulane University Health Sciences Center Board Room, 24th floor, Tidewater Building.
- XI. Adjournment: The meeting was adjourned at 3:45 p.m.

The transcription of the minutes is paraphrased and/or reflects direct quotes from the participants in the meeting.

Submitted by:
Glenda Folse
Recording Secretary

