

RESEARCH POSTDOCTORAL FELLOW VACATION POLICY

Revised September 22, 2009

Please be advised that effective August 1, 2009, the vacation policy will change for research postdoctoral fellows who are categorized as either regular full-time or regular part-time with benefits.

Effective August 1, 2009, Research Postdoctoral Fellows are entitled to earn up to 5 working days of vacation leave in each fiscal year. The earned vacation leave will not carry over to the following fiscal year. Postdoctoral Fellow must use accrued vacation during the fiscal year it is accrued or lose it. Postdoctoral Fellows will receive payment for any accrued but unused vacation leave when employment with the University terminates.

Postdoctoral Fellows who hold unused vacation from prior years will be permitted to use the accrued vacation before June 30, 2010 with the approval of the supervisor. Postdoctoral Fellows will receive payment for this accrued but unused vacation leave if employment with the University terminates prior to June 30, 2010. Postdoctoral Fellows will not receive payment for this accrued but unused vacation leave if employment with the University terminates on or after July 1, 2010.

Unless the extramural funding agency that provides postdoctoral support contains provisions to the contrary, Postdoctoral Fellows may take time off each year during University holidays. If the Postdoctoral Fellow's training and research program involves work during University holidays, it is expected that the Fellow's supervisor will approve equivalent time off at another mutually agreeable time.